



L'ATELIER

de la TRANSFORMATION SOCIALE

Evaluation sheet

Self-evaluation grid for trainers




It is a tool for the pair of trainers (project leader and community leader in the RECASE project in Rwanda).




"The aim is not to evaluate our performance in training. We started from our feelings to discuss them and find solutions through debriefings at the end of the training session."




This grid allows people who are new to training to remember good practices on preparation, facilitation, etc. and to improve for the next session.




Tick according to your appreciation taking into account the points from 0 to 5 :

Good: 4-5  Fair: 3  Poor, little: 0-2 

	 Good: 4-5	 Medium: 3	 Low, few: 0-2
<u>On preparation</u>			
We knew the objectives of the training			
We knew the detailed program of the training (schedules, sequences, animation techniques)			
We arrived before the participants			
We had the necessary tools and materials (pedagogical flow chart, picture box, flip-chart, markers...)			
Training logistics were organized and facilitated prior to the start of the training			
Anything else to say about the preparation?			

	 Good: 4-5	 Medium: 3	 Low, few: 0-2
<u>On animation</u>			
We collected the expectations of the participants and confronted them with the objectives of the training			
We have respected the program (time management and presentation of the themes)			
We have encouraged everyone to participate, taking into account their heterogeneity or experience			
We were complementary in the animation of the training (distribution of tasks, speaking time, animation of group work...)			
Anything else to say about the animation?			

	 Good: 4-5	 Medium: 3	 Low, few: 0-2
<u>On the transmission of knowledge</u>			
We have asked awakening questions to provoke the reflection of the participants on the technical subjects			
We delivered the main thematic messages on pig farming			
We used the picture box well			
We were careful to rephrase and illustrate the subject in the light of the signs/reactions of incomprehension of the participants			
Anything else to say about knowledge transfer?			

			
	Good: 4-5	Medium: 3	Low, few: 0-2
<u>On the breeder's visit</u>			
The farmer visited was well informed about our visit (objectives, participants in the visit, key elements to be exchanged with the participants on the farm)			
The breeder shared good practices with the participants			
The participants were able to ask questions to the breeder			
We facilitated the visit by taking into account the participation of everyone (breeders, visitors...)			
The participants were able to give their opinion on the visit			
Anything else to say about the breeder's visit?			

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